

**MINUTES OF A REGULAR MEETING OF THE BOARD OF THE
TRIVILLAGE REGIONAL SEWAGE SERVICES COMMISSION
IN THE PROVINCE OF ALBERTA, HELD ON MAY 20TH, 2021,
VIRTUALLY VIA ZOOM MEETING.
COMMENCING AT 7:00 P.M.**

IN ATTENDANCE

Brian Purnell, Chairperson
Roger Montpellier, Member
Jim Benedict, Member
Richard Martin, Member
Angela Duncan, Member
Marlene Walsh, Member
Dennis Evans, CAO

ABSENT

Jason Madge, Manager

CALL TO ORDER

The Board meeting was called to order at 7:03 p.m. by Brian Purnell.

**ACCEPTANCE OF
AGENDA**

Res. P21-240

Moved by Jim Benedict that today's agenda, as presented, be adopted. CARRIED

**APPROVAL OF
MINUTES**

Res. P21-241

Moved by Angela Duncan the Minutes of the Regular Meeting of the Board held on April 8th, 2021, be approved, as amended. CARRIED

Correction to the Minutes: Res. A21-215 should have read I move that we incorporate in our bylaws that if a municipality restructures, as part of the process, the stakeholders will meet to establish a new equitable board structure.

DELEGATIONS

Res. A21-216

Mr. Allen Lee, Doyle & Company Chartered Accountants:
Mr. Lee reviewed with the Board the 2020 Audited Financial Statements
Moved by Richard Martin that the Board approves the 2020 Audited Financial Statements and further authorizes the Chairperson and a Board member to sign the document. CARRIED

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NEW BUSINESS

System Update:

There was no system update as Jason Madge was not present.

New Draft Bylaws:

The Board discussed the Bylaws and made the following motions.

Res. A21-217

Moved by Angela Duncan that we incorporate in our bylaws that if a municipality restructures, as part of the process, the stakeholders will meet to establish a new equitable board structure. CARRIED

Res. A21-218

Moved by Richard Martin the proposed change to the Disestablishment Bylaw is in section 2.1. We agreed to add a clause to the sentence as follows:
“.....assets, unless approved by a majority of the Board, except.....” CARRIED

FINANCIAL

Financial Reports for April:

CAO Dennis Evans presented to the Board the April financial statements as follows:

- Revenue & Expenditure Statement YTD.
- Balance Sheet as of the end of April.
- Cash Disbursement Journal for April.
- Bank Reconciliation Reports for April.

Res. P21-242

Moved by Jim Benedict that the Financial Statements for April, as presented, be accepted for information.

CARRIED

Res. A21-219

Moved by Richard Martin that we require from ATB the source of guaranteeing of funds held on deposit - CDIC or guaranteed by the Province. Further that we investigate with ATB and AUMA alternative options for investment of our cash. CARRIED

CORRESPONDENCE

Darwell Lagoon Commission Regional Wastewater Transmission Line Conceptual Design.

**CONFIDENTIAL
ITEMS**

There were no Confidential Items for this meeting.

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NEXT MEETING DATE July 15th, 2021 at the Alberta Beach Council Chambers

ADJOURNMENT Having no further business to attend to for this meeting
Brian Purnell adjourned the meeting at 8:26 p.m.

These minutes approved this ____ day of _____, 2021.

Brian Purnell, Chairperson

Dennis Evans, CAO